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### Overview of the Canadian Journal of Midwifery Research and Practice (CJMRP) and Contact Information

The Canadian Journal of Midwifery Research and Practice (CJMRP) is a peer-reviewed journal. Submissions related to the profession and practice of midwifery, midwifery in the Canadian context, obstetrics, women's health, reproductive health, women during their childbearing cycles, political, ethical and legal issues related to midwifery, and consumers of midwifery and obstetric care will be considered. The CJMRP publishes primarily original articles.

In addition to peer-reviewed research, the CJMRP also publishes midwifery clinical management strategies, summaries of research in progress, news and information of interest to Canadian midwives, editorials (dialogues and commentaries), book, video and DVD reviews, and articles related to midwifery from a social science perspective.

The CJMRP publishes three times a year. We encourage you to submit your article when it is completed. The article is then placed for peer review. The peer review process can take up to three months.

The co-editors of the Canadian Journal of Midwifery Research and Practice are Patricia McNiven, RM, PhD and Kathrin Stoll, M.A. The CJMRP is published by the Canadian Association of Midwives (CAM).

#### **Submissions to the CJMRP should be forwarded to:**

The Canadian Journal of Midwifery Research and Practice  
Leanne Piper, Managing Editor  
c/o 62 Mary Street  
Guelph ON N1G 2B1  
[cjmrp@logcabinpublishing.ca](mailto:cjmrp@logcabinpublishing.ca)  
Fax: 519-824-9000

# THE CANADIAN JOURNAL OF MIDWIFERY RESEARCH AND PRACTICE (CJMRP)

## Submission and Style Guidelines

### Overview

The CJMRP is a peer-reviewed journal. Submissions related to the profession and practice of midwifery, midwifery in the Canadian context, obstetrics, women's health, reproductive health, women during their childbearing cycles, political, ethical and legal issues related to midwifery, and consumers of midwifery and obstetric care will be considered. Solicited and unsolicited materials in English and French are welcome.

The CJMRP publishes original articles in the following topic areas:

- research
- research in progress
- literature reviews
- abstracts
- case reports
- clinical management strategies
- editorials (dialogues and commentaries)
- news and information articles
- members' news
- book, video and DVD reviews
- midwifery education updates
- letters to the editor

The Canadian Journal of Midwifery Research and Practice has the following editorial process for peer reviewed articles:

- receipt of the solicited or unsolicited manuscript
- peer review
- acceptance for publication, recommendations for revision or rejection for publication
- if accepted, copyediting
- final approval by the author(s)
- publication

Research articles, literature reviews, abstracts, case reports, and articles presenting clinical management strategies will be assessed through the peer review process. Articles submitted to the CJMRP will be forwarded to a peer reviewer. The peer reviewer will assess the article for originality, clarity, accuracy, and relevance to midwives. They will provide comments, anonymously, to the author. These comments will be forwarded to the author for consideration. If warranted, a CJMRP editor may be assigned to assist with grammar and other aspects of composition. The author retains the right to final approval before publication.

Along with clinical research reports and findings, the CJMRP publishes social science research focussed on midwives and midwifery from disciplines such as anthropology, economics, education, geography, history, political science, psychology, social policy, and sociology. The CJMRP is interested, primarily, in material relevant to the profession's practice (including, but not limited to, scope of practice, model of care and outcomes), policy (including, but not limited to, policy evaluations, critiques and recommendations) and organization (including, but not limited to, relationships with other health care providers and clients).

Articles of a news, editorial or member orientation will be reviewed by the CJMRP editor for suitability. An editor may be assigned to assist in the completion of the article for publication. Editing suggestions may be provided for your consideration. Writers are encouraged to review any editing suggestions and to work with a CJMRP editor, if necessary, to complete any changes and to give final approval to the revised article.

See the Instructions to Authors for guidance in preparing your article for submission. Please refer to the Uniform Requirements for Manuscripts Submitted to Biomedical Journals 2004 ([www.icmje.org](http://www.icmje.org)) for additional instruction.

## ***INSTRUCTIONS TO AUTHORS***

### **General Information**

- the CJMRP is published three times a year. Please contact the Managing Editor for timelines for submission.
- all article lengths are provided in the Types of Material Accepted section of these guidelines
- a signed Author's Agreement and a signed Conflict of Interest statement must accompany the submission
- copy-editing will be done by the CJMRP editor(s)
- all editing changes are subject to approval by the author prior to publication
- refer to the Uniform Requirements for Manuscripts Submitted to Biomedical Journals 2004 (as formulated by the International Committee of Medical Journal Editors) for additional guidance on manuscript preparation and formatting
- the CJMRP will mail one copy of the journal to the author upon publication. If there is more than one author, the CJMRP will provide additional copies to the contributors through the corresponding author.

### **Reference Tools:**

Spelling: Oxford Canadian Dictionary

Stylebook: CP Stylebook and CP Caps and Spelling

Grammar: Strunk and White

Endnotes: Vancouver Style. *Please do not use the Endnotes feature for references.*

- all references to pharmaceuticals should use the generic or chemical name rather than the brand or trade name

### **FORMAT**

- font size 12 pitch
- font type New Times Roman
- double spaced (with the exception of references)
- 1 inch margins
- justify left margin only
- number each page in sequence, beginning with the title page
- no additional formatting (bold, italics, underline)
- the order of materials should be title page, abstract and key words, text, acknowledgements, references, tables, legends
- title should be no more than 100 characters in length; the title page should include full name(s), degrees, affiliations of the authors and the contact information (including e-mail address) of the corresponding author
- abstract, if applicable, should be no more than 250 words, on a separate page and double spaced; a maximum of four to six key words, from the MeSH list of the *Index Medicus* ([www.nlm.nih.gov/mesh/meshhome.html](http://www.nlm.nih.gov/mesh/meshhome.html)), should follow the abstract
- personal biography, including background, academic credentials and current occupation, should be on a separate page and double spaced
- all tables and figures should be provided on a separate page and labeled as described in Vancouver Style guidelines
- for complete formatting directions please consult Uniform Requirements for Manuscripts Submitted to Biomedical Journals 2004 (Vancouver Style) available at [www.icmje.org](http://www.icmje.org).

### **Tables and Figures**

These elements should stand alone, without requiring reference to the text. They should add or complement, rather than duplicate, information found in the text. Each table, figure and illustration should be titled and on a separate page.

### **Artwork**

All photographs and illustrations should be submitted in a glossy format if mailed, or in a tif or jpg format if submitted electronically, with a minimum of 300 dpi. If original artwork is submitted, please provide contact information for return following publication.

### **References**

References, including those in tables or figure legends, should be numbered consecutively as cited, using numerical superscript at the end of the sentence punctuation. The CJMRP prefers that the Endnotes function not be used when referencing. Title abbreviations for journals should be as used in the *Index Medicus*.

### **Permissions**

The author(s) must obtain and provide permission for any materials or illustrations used in the submission that were previously published or copyrighted. Contributed work should be appropriately acknowledged. Photographer credits must accompany photographs. Permission must be obtained from both the photographer and the subject(s) of the photograph.

## Submitting Materials to the CJMRP

- identify the corresponding author on the title page, including name, mailing address, phone number, fax number and e-mail address
- electronic filing in a Word format is the preferred method of submission. Send to: [cjmrp@logcabinpublishing.ca](mailto:cjmrp@logcabinpublishing.ca)
- if using a disc to submit an article:
  - write the name of the article on the disc
  - save only the latest version of the article on the disc and use a 3.5" disk
  - please check the disk for virus contamination using an updated virus scan
  - one hard copy of the article should accompany disc submissions
- mailed submissions should be sent to: Leanne Piper, Managing Editor, Log Cabin Publishing, c/o 62 Mary Street, Guelph ON N1G 2B1
- keep a copy of all materials submitted to the Journal of Midwifery Research and Practice. Submitted materials are returned to the author only upon special request by the author at the time of submission.

### All submissions should be sent to:

Leanne Piper, Managing Editor

Log Cabin Publishing

c/o 62 Mary Street

Guelph ON N1G 2B1

Fax: 519-824-9000

E-mail: [cjmrp@logcabinpublishing.ca](mailto:cjmrp@logcabinpublishing.ca)

## *Types of Materials Accepted by the CJMRP*

### PEER REVIEWED:

#### RESEARCH RELEVANT TO MIDWIFERY AND MIDWIVES

- original research of a trial or study, case review, systematic review, or meta-analysis of a topic of interest to midwives
- research may be quantitative or qualitative, specific to practice, or theoretical
- should include an abstract of no more than 250 words
- articles should follow standard structure for scientific publications (abstract, objective, methods, results and discussion/interpretation)
- the article should be referenced using Vancouver style
- article should be no more than 3000 words

#### Research in Progress

- short reports on research initiatives and work in progress. This may include thesis topics relevant to midwives or midwifery, research for which funding has been granted, and initial research findings. This section of the CJMRP is meant to facilitate networking and information sharing.
- include the following information with the submission: name of principal investigator/researcher, as well as other key individuals involved; project title; funding sources, if any; ethics approval, if needed; a brief summary including: research question, background, study design, selection criteria, intervention, outcomes and sample size; complete contact information for the lead investigator/researcher
- Article should be no more than 500 words

### **The Practicing Midwife**

- section includes articles and information relevant to the practice of midwifery, including education, training, midwifery practice issues and innovations, practice protocols, business practices, and technology and technological advancements
- articles should be no more than 2000 words

### **Social Science Research**

- original qualitative, quantitative or theoretical research reports (not longer than 5,000 words in length)
- critical or analytical reviews in any area of theory, policy or research relevant to midwifery, including literature reviews (not longer than 5,000 words in length)
- short research reports, reports of work in progress or “think pieces” on theoretical or empirical issues (not longer than 2,000 words)
- articles on methodological issues and techniques of specific concern to midwifery research, including evaluations and critiques of instruments (not longer than 5,000 words in length)
- letters relating to materials previously published in the CJMRP, or to topical and internationally relevant issues concerning midwifery
- editorials or commentaries commissioned by the Editors
- reviews on recently published books and other media relevant to midwifery research or practice

### **REVIEWED BY CJMRP Editor(s) *(not peer-reviewed)*:**

#### **News**

- staff-written, solicited and unsolicited news articles of relevance to midwives and the midwifery community
- ideas for news articles are always welcome
- news articles should be no more than 1000 words

#### **National/International Report**

- features articles focusing on issues related to midwifery from a national or international perspective
- previously published materials may be considered for reprint in the CJMRP
- article length should be no more than 1500 words

#### **COMMENTARY**

- solicited or unsolicited articles of opinion, dialogue or commentary from midwives, consumers and others
- the commentary may include references
- author byline must be included
- word count should be no more than 750 words

#### **LETTERS TO THE EDITOR**

- letters must be signed by the author and should include a return mailing address and e-mail address
- letters of interest to the general readership and letters commenting on articles published in the CJMRP will be considered for publication. Authors whose work is discussed will be given an opportunity to respond in the same issue.

- letters of question or challenge to a published article in CJMRP must be received by the next submission deadline in order to be considered for publication
- letters should not be more than 500 words

#### **BOOK, DVD OR VIDEO REVIEW**

- unsolicited book, DVD or video reviews that may be of interest to midwives
- book, DVD or video must have been published within the last 12 months
- the book title, author(s), date of publication, publisher, ISBN and price, and your name as the reviewer must be included
- the book cover may be scanned and submitted electronically
- book reviews should be no more than 250 words

#### **Bulletin Board**

- the CJMRP will publish notification of upcoming conferences, events and other activities of interest to its readers
- personal notes on achievements, milestones, and losses will be considered for publication
- 200 word maximum; may include a photograph

## **Submission Checklist for the Canadian Journal of Midwifery Research and Practice (CJMRP)**

- all materials submitted are in Microsoft Word or rich text format
- all e-mail materials are sent as a file attachment
- articles submitted on disc are accompanied by one hard copy of the article
- prior to electronic submission, all materials are virus checked using an updated virus scan
- contact information, including phone number, mailing address fax and e-mail, is included
- one copy of the material submitted to the CJMRP retained by the author
- Author's Agreement signed and returned by each author of the article
- Conflict of Interest Statement signed and returned by each author of the article
- manuscript prepared in accordance with the CJMRP Submission and Style Guidelines
- article falls within the word count specified in the Submission and Style Guidelines (unless prior arrangements have been made with the CJMRP managing editor)

### ***Contact Information***

The Canadian Journal of Midwifery Research and Practice (CJMRP)  
Leanne Piper, Managing Editor  
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c/o 62 Mary Street  
Guelph ON N1G 2B1  
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# The Canadian Journal of Midwifery Research and Practice (CJMRP)

## *Conflict of Interest Statement*

The Canadian Journal of Midwifery Research and Practice (CJMRP) requires all authors and peer reviewers to declare any conflict of interest associated with the submission or review of an article. The CJMRP has adopted the Uniform Requirements for Manuscripts Submitted to Biomedical Journals 2001, as adopted by the International Committee of Medical Journal Editors (ICMJE) (<http://www.icmje.org/>).

Conflict of interest for a given manuscript exists when a participant in the peer review and publication process — author, reviewer or editor — has ties to activities that could inappropriately influence his or her judgement, whether or not judgement is in fact affected. Financial relationships with industry, for example, through employment, consultant activity, stock ownership, honoraria, expert testimony, either directly or through immediate family, are usually considered to be the most important conflicts of interest. However, conflicts can occur for other reasons, such as personal relationships, academic competition, and intellectual passion.

Public trust in the peer review process and the credibility of published articles depends in part on how well conflict of interest is handled during writing, peer review and editorial decision-making. Bias can often be identified and eliminated by careful attention to the scientific methods and conclusions of the work. Financial relationships and their effects are less easily detected than other conflicts of interest. Participants in peer review and publication should disclose their conflicting interests, and the information should be made available so that others can judge their effects for themselves.

### **Authors:**

When authors submit a manuscript, whether an article or a letter, they are responsible for recognising and disclosing financial and other conflicts of interest that might bias their work. They should acknowledge all financial support for the work and other financial or personal connections to the work. All listed authors should have been involved in the conception, creation and revision of the submitted manuscript. Each author should complete a conflict of interest declaration, a process that should be facilitated by the corresponding author.

### **Reviewers:**

External peer reviewers should disclose to editors any conflicts of interest that could bias their opinions of the manuscript, and they should disqualify themselves from reviewing specific manuscripts if they believe it appropriate. The editors must be made aware of reviewers' conflicts of interest to interpret the reviews and judge for themselves whether the reviewer should be disqualified. Reviewers should not use knowledge of the work, before its publication, to further their own interests.

Manuscript Title: \_\_\_\_\_

- I declare no conflict of interest
- I declare the following potential or actual conflict of interest:

\_\_\_\_\_